



Dear Councillors,

You are duly summoned to the Meeting of the

Parish Council at 7.00pm on Wednesday 10th September 2025 in the Village Hall

where the undermentioned business will be conducted.

Yours sincerely,

Clerk and RFO

3rd September 2025

Members of the Public are welcome to attend the meeting and use the opportunity to speak in the Public Forum.

AGENDA

1. Welcome by the Chairman and formal notice about recording of the meeting (if applicable).

2. To RECEIVE apologies for absence and declarations of interest, and

To **RECEIVE** delegated Declarations of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

Members are reminded that if it becomes clear that they have a Disclosable Pecuniary, Other Pecuniary or Registrable Non-Pecuniary Interest when considering any of the matters covered by this Agenda, they must declare it.

3. Minutes of the last meeting

To **APPROVE** the Minutes of the Extraordinary Meeting of the Council held on **2nd September 2025** (previously circulated) as a true and accurate record.

4. Public Forum

The Chair to invite members of the public to indicate if they wish to speak at this meeting, either on an item on the Agenda or on a general matter. Public questions are permitted for a maximum of 15 minutes and are generally limited to around three minutes per person, at the discretion of the Chairman.

The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. If a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting.

5. County, District and Parish Councillors' Reports

To **RECEIVE** an oral or written report from **Cllr. Bobby Bennett** (Suffolk County Council) and to give her the opportunity to respond to any matters raised in the Public Forum.

To **RECEIVE** an oral or written report from **Cllr. Sarah Pugh** (West Suffolk District Council) and to give her the opportunity to respond to any matters raised in the Public Forum.

To **RECEIVE** reports from Parish Councillors to include

Discussion on further actions required following the Extraordinary meeting on 2nd September.

To discuss the proposed draft of the 'Threats to a Community Response Mechanism'.

6. Planning and Development

To **CONSIDER** any planning applications received by the Council for comment, including those received after the publication of this agenda

NONE

7. Community Matters

a. To **RECEIVE** an update on the **Good Neighbour Scheme**.

b. To **DISCUSS** Intimidating driving behaviour on lanes in and around the village and the resolution from the Annual Parish Meeting on May 20th 2025 to ask the Parish Council for seek a 20mph speed limit in the village.

c. **Report** on Od Chapel Graveyard . **Good Neighbours** summer clearance. Plans for October winter tidy up.

d. **Report** on Fun Day held on Sunday 20th July 2025. Plans and dates for next event.



- e. **Assets of Community value** : to DISCUSS compilation of list eventually to be submitted to WSC.
- f. to **DISCUSS** Rest Centre Training/ Emergency Plan Update.
- g. To **DISCUSS** report from the **Village Hall Committee** and **APPROVE** annual grant to the **Village Hall**.
- h. To **discuss and ADOPT the Community Engagement Policy**
- i. To **DISCUSS** the arrangement for publishing Parish Council affairs.
- j. To **DISCUSS** The Clerk's resignation and actions needed to secure a replacement clerk and any interim arrangements required.

8. Clerk's Report

- a. To **REVIEW** and **RESOLVE** on action points from previous meetings.
- b. To **REVIEW** Standing Orders revisions
- c. To **REVIEW** Financial regulations
- d. To **REVIEW** the internal Audit report and recommendations made

9. RFO Report

- a. To **RECEIVE** and **APPROVE** a list of payments, the Bank Reconciliation and a Statement of Accounts (documents to follow).
- b. To **APPROVE** any virements across Cost Codes and from Reserves to regularise the year-to-date budget.
- c. To **DISCUSS** Assets of the Parish Council.
- d. To **REVIEW** Banking arrangements including signatories to Unity, a savings account and having closed the Barclays Account.
- e. To **APPROVE** a committee to review the Budget for 2026/2027.

10. Agenda items for future meetings.

- 11. To CONFIRM** that future meetings will all be held at 7.00 pm in the Village Hall on:

January 7th 2026
March 11th 2026
APCM May 13th 2026
APM May 19th 2026
September 9th 2026

Other events and opportunities for residents to consult with Councillors that need to be considered and dates :
Annual Spring Village Tidy up and Coffee Morning (Usually April)
Summer Fun Day mid summer holidays
Autumn event with a theme late October/early November.