

Stansfield Parish Council

Draft Minutes of Parish Meeting 14th November 2022

Present: 14 Electors of the Parish (of which 6 were also parish councillors) and one member of the public (who is also a parish councillor) .

The meeting was chaired by Wendy Johnson Houghton , Chair of the Parish Council.

The post of Parish Clerk is vacant and there was no Clerk present.

1. Apologies None

2. To discuss and sign the minutes of the Annual Parish Meeting on the 24 May 2021 and the APM 16 May 2022.

a) The chair said that these were two sets of Parish Meeting Minutes not agreed or signed. An elector pointed out that there was a third set, that of the extra Parish Meeting on 18 July 2022 that had also not been signed. The Chair apologised for missing this. The elector stated that some draft minutes for this PM of 18 July had transitorily appeared on the website some weeks previously but had been removed and were now not able to be viewed by residents. *(NB: since this meeting a second set of draft minutes, with some errors and no information about business transacted, for the PM on 18th July22 appeared on the website. WJH informed on 21 Nov and 2 Dec.)*

The problem of different sets of information being visible simultaneously to different people was also discussed, one issue was possibly how a person accessed the website. The Chair said she *“realised things were badly wrong”* with the information on the website, and that it was *“confusing”*, not least the differences between Parish Council Minutes and Parish Meeting Minutes. An elector said that, as the issues with the website and minutes were complex, they had proposed that a pre-meeting be held at which many of the issues could have been resolved before bringing it to a full Parish Meeting. The Chair said she had wanted to work behind the scenes and there was no point in involving people.

Action: WJH

b) A vote was taken on who should write the minutes of the meeting. An elector of the Parish was suggested who then volunteered and was voted for.

Action:PMB

c) Draft minutes of the 24 May 2021 APM.

For many months, it was stated that there had been two versions of draft minutes for this 2021 APM on the website and the Chair said original version, with errors and omissions, had now been deleted.

i) A transcript of this 24 May21 Parish Meeting had been requested at the 18 July22 Parish Meeting from an elector as verification that there had been errors and omissions in the original draft minutes, admitted by the previous Chair. These amendments concerned a Masterplan Vision for development, submitted by the landowner H E Dennis and Son, on the field behind the High Street and Upper Street, which was said to represent the biggest change in the village for at least 50 years. An elector said they had gained the impression that matters concerning the ambition for

development in the village were being suppressed.

These amendments were read out in full and it was voted and agreed that the wording as read out would be put into the minutes and these would be signed after the elector had checked them.

Action: Parish Clerk / WJH/PMB

ii) A statement by an elector about the HNS had been incorrectly put into the draft minutes of this Parish Meeting. It was suggested this statement should be removed from these Parish Meeting minutes, and instead could be put as an addendum to the already signed Parish Council minutes of the same date, subject to the Parish Council agreeing this. It was suggested that the statement could be placed in the section for Additional Information on Meetings. *(The Parish Meeting was temporarily closed and the Parish Council meeting temporarily reconvened and voting agreed these two actions).*

Action: Parish Clerk/WJH/FG

iii) One further amendment concerning a suggestion for a possible location for any rural exception site development, which the then Chair had proposed at the 18th July 22 extra Parish Meeting, and which had since been added into these 24 May 21 draft Parish Meeting minutes, was also found to be incorrect when set against the transcript. It was voted that this be deleted.

Action: Parish Clerk/ WJH/FG

The minutes of the Parish Meeting 24th May 2021 were agreed to be signed subject to the amendments being worded exactly as per those read out in the meeting and checked by the elector who had brought them forward.

Action: Parish Clerk/PMB

d) Minutes of the 16th May 2022 Parish Meeting

As the draft minutes for this meeting had only appeared for the first time on the website in the previous week, the Chair offered, and it was agreed, to allow more time for electors to review these draft minutes and they would be discussed for signing at a future Parish Meeting.

Action: Parish Clerk/ WJH/PMB

2) Any other matters any elector wishes to raise?

(It was pointed out that the agenda is open at parish meetings.) None were raised.

Meeting was closed at 8.19pm

PMB 26 November 2022.

Signed:

Date :