

**Email conversations between Wendy Johnson Houghton and West Suffolk Council regarding removing references to the Stansfield Housing Needs Survey.**

From: Julie Shropshire  
To: Wendy Johnson Houghton  
Date: 25 October 2022

Good Morning Wendy

Following on from my email yesterday, I have spoken with and officially emailed the Planning Policy Team; they have confirmed that all reference to the HNS within the response you mentioned has now been removed. They will also ensure that it has not been used elsewhere.

Kind Regards

Julie

From: Lee Price  
To: Wendy Johnson Houghton  
Date: 24 October 2022

Hi Wendy, I can understand the pressure you have been under and we are always happy to support you.

I will get that checked as WSC strategic housing team were the only viewers of the document and have not circulated it internally or externally.

I have copied in Julie Salisbury a member of my team, as I will be on leave after today.

Julie would you mind checking what Wendy has said below and then reply in my absence please?

Kind regards

Lee

From: Wendy Johnson Houghton  
To: Lee Price  
Date: 24 October 2022

Lee

Thank you for your email. I am fairly new to the council and apologise for not knowing that the draft Housing Needs Survey would be used, am somewhat overwhelmed by the amount of paperwork at the moment - but slowly getting there.

However, it has been used by a member of the public in the West Suffolk Local Plan (Regulation 18) Preferred Options. Response Code 1110360 dated 26 July 2022. Submitted by Robert Dennis (H E Dennis & Son). It appears under Site Description (Change in Circumstances) and a pdf is attached under Additional relevant information.

Is it possible for this to be removed?

Kind regards  
Wendy

From: Lee Price  
To: Wendy Johnson Houghton  
Date: 24 October 2022

Good afternoon Wendy thank you very much for your email updating us on the outcome of receiving a refund from CAS.

As previously discussed and agreed, the draft Housing Needs Survey that was shared with West Suffolk Council has not been used and would not be used until it is formally presented as evidence by Stansfield parish if they wish to proceed with an exception site.

Thank you for taking the time to keep WSC informed and we look forward to working with you in the future.

Kind regards

Lee

From: Wendy Johnson Houghton

To: West Suffolk Council - Ian Gallin, Lee Price, Julie Salisbury, Sarah Pugh

Date: 24 October 2022

All,

Further to a letter sent to you on 13 October regarding Stansfield Parish Council's request for a refund from Community Action Suffolk in relation to the Housing Needs Survey conducted in October 2020, I attach a letter received from Christine Abraham of CAS in which they have agreed as a gesture of goodwill to refund in full the costs of the survey.

As per our letter, I would be very grateful if you could now destroy and nullify this report and ensure that no part of the information contained in it is used by anyone for any purpose whatsoever, including the WS new Local Plan.

Please can you confirm this has been done, as soon as is practicable.

Kind regards

Wendy Johnson Houghton

Chairman, Stansfield Parish Council