

Stansfield Parish Council

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (EXEMPT AUTHORITY)

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

Local Audit and Accountability Act 2014 Sections 25, 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)

NOTICE	NOTES
<p>1. Date of announcement 29th June 2024</p> <p>2. Each year the smaller authority prepares an Annual Governance and Accountability Return (AGAR). The AGAR has been published with this notice. It will not be reviewed by the appointed auditor, since the smaller authority has certified itself as exempt from the appointed auditor's review. Any person interested has the right to inspect and make copies of the AGAR, the accounting records for the financial year to which it relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2024, these documents will be available on reasonable notice by application to:</p> <p>Anne Lines - Parish Clerk e: stansfieldpc@outlook.com p: 07496 851198</p> <p>commencing on Monday 1 July 2024 _____</p> <p>and ending on Friday 9 August 2024 _____</p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none">• The opportunity to question the appointed auditor about the accounting records; and• The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is only subject to review by the appointed auditor if questions or objections raised under the Local Audit and Accountability Act 2014 lead to the involvement of the auditor. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus Canary Wharf London E14 4HD sba@pkf-l.com</p> <p>5. This announcement is made by Anne Lines - RFO</p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

LOCAL AUTHORITY ACCOUNTS: A SUMMARY OF YOUR RIGHTS

Please note that this summary applies to all relevant smaller authorities, including local councils, internal drainage boards and 'other' smaller authorities.

The basic position

The [Local Audit and Accountability Act 2014](#) (the Act) governs the work of auditors appointed to smaller authorities. This summary explains the provisions contained in Sections 26 and 27 of the Act. The Act and the [Accounts and Audit Regulations 2015](#) also cover the duties, responsibilities and rights of smaller authorities, other organisations and the public concerning the accounts being audited.

As a local elector, or an interested person, you have certain legal rights in respect of the accounting records of smaller authorities. As an interested person you can inspect accounting records and related documents. If you are a local government elector for the area to which the accounts relate you can also ask questions about the accounts and object to them. You do not have to pay directly for exercising your rights. However, any resulting costs incurred by the smaller authority form part of its running costs. Therefore, indirectly, local residents pay for the cost of you exercising your rights through their council tax.

The right to inspect the accounting records

Any interested person can inspect the accounting records, which includes but is not limited to local electors. You can inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records. You can copy all, or part, of these records or documents. Your inspection must be about the accounts, or relate to an item in the accounts. You cannot, for example, inspect or copy documents unrelated to the accounts, or that include personal information (Section 26 (6) – (10) of the Act explains what is meant by personal information). You cannot inspect information which is protected by commercial confidentiality. This is information which would prejudice commercial confidentiality if it was released to the public and there is not, set against this, a very strong reason in the public interest why it should nevertheless be disclosed.

When smaller authorities have finished preparing accounts for the financial year and approved them, they must publish them (including on a website). There must be a 30 working day period, called the 'period for the exercise of public rights', during which you can exercise your statutory right to inspect the accounting records. Smaller authorities must tell the public, including advertising this on their website, that the accounting records and related documents are available to inspect. By arrangement you will then have 30 working days to inspect and make copies of the accounting records. You may have to pay a copying charge. The 30 working day period must include a common period of inspection during which all smaller authorities' accounting records are available to inspect. This will be 1-12 July 2024 for 2023/24 accounts. The advertisement must set out the dates of the period for the exercise of public rights, how you can communicate to the smaller authority that you wish to inspect the accounting records and related documents, the name and address of the auditor, and the relevant legislation that governs the inspection of accounts and objections.

The right to ask the auditor questions about the accounting records

You should first ask your smaller authority about the accounting records, since they hold all the details. If you are a local elector, your right to ask questions of the external auditor is enshrined in law. However, while the auditor will answer your questions where possible, they are not always obliged to do so. For example, the question might be better answered by another organisation, require investigation beyond the auditor's remit, or involve disproportionate cost (which is borne by the local taxpayer). Give your smaller authority the opportunity first to explain anything in the accounting records that you are unsure about. If you are not satisfied with their explanation, you can question the external auditor about the accounting records.

The law limits the time available for you formally to ask questions. This must be done in the period for the exercise of public rights, so let the external auditor know your concern as soon as possible. The advertisement or notice that tells you the accounting records are available to inspect will also give the period for the exercise of public rights during which you may ask the auditor questions, which here means formally asking questions under the Act. You can ask someone to represent you when asking the external auditor questions.

Before you ask the external auditor any questions, inspect the accounting records fully, so you know what they contain. Please remember that you cannot formally ask questions, under the Act, after the end of the period for the exercise of public rights. You may ask your smaller authority other questions about their accounts for any year, at any time. But these are not questions under the Act.

You can ask the external auditor questions about an item in the accounting records for the financial year being audited. However, your right to ask the external auditor questions is limited. The external auditor can only answer 'what' questions, not 'why' questions. The external auditor cannot answer questions about policies, finances, procedures or anything else unless it is directly relevant to an item in the accounting records. Remember that your questions must always be about facts, not opinions. To avoid misunderstanding, we recommend that you always put your questions in writing.

The right to make objections at audit

You have inspected the accounting records and asked your questions of the smaller authority. Now you may wish to object to the accounts on the basis that an item in them is in your view unlawful or there are matters of wider concern arising from the smaller authority's finances. A local government elector can ask the external auditor to apply to the High Court for a declaration that an item of account is unlawful, or to issue a report on matters which are in the public interest. You must tell the external auditor which specific item in the accounts you object to and why you think the item is unlawful, or why you think that a public interest report should be made about it. You must provide the external auditor with the evidence you have to support your objection. Disagreeing with income or spending does not make it unlawful. To object to the accounts you must write to the external auditor stating you want to make an objection, including the information and evidence below and you must send a copy to the smaller authority. The notice must include:

- confirmation that you are an elector in the smaller authority's area;
- why you are objecting to the accounts and the facts on which you rely;
- details of any item in the accounts that you think is unlawful; and
- details of any matter about which you think the external auditor should make a public interest report.

Other than it must be in writing, there is no set format for objecting. You can only ask the external auditor to act within the powers available under the [Local Audit and Accountability Act 2014](#).

A final word

You may not use this 'right to object' to make a personal complaint or claim against your smaller authority. You should take such complaints to your local Citizens' Advice Bureau, local Law Centre or to your solicitor. Smaller authorities, and so local taxpayers, meet the costs of dealing with questions and objections. In deciding whether to take your objection forward, one of a series of factors the auditor must take into account is the cost that will be involved, they will only continue with the objection if it is in the public interest to do so. They may also decide not to consider an objection if they think that it is frivolous or vexatious, or if it repeats an objection already considered. If you appeal to the courts against an auditor's decision not to apply to the courts for a declaration that an item of account is unlawful, you will have to pay for the action yourself.

For more detailed guidance on public rights and the special powers of auditors, copies of the publication [Local authority accounts: A guide to your rights](#) are available from the NAO website.

If you wish to contact your authority's appointed external auditor please write to the address in paragraph 4 of the *Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return*

Certificate of Exemption – AGAR 2023/24 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2024, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2024 and a completed Certificate of Exemption is submitted no later than **30 June 2024** notifying the external auditor.

Stansfield Parish Council

certifies that during the financial year 2023/24, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2023/24: **£8,268**

Total annual gross expenditure for the authority 2023/24: **£11,017**

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2020
- In relation to the preceding financial year (2022/23), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

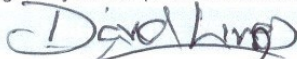
If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2024.

Signing this certificate confirms the authority will comply with the publication requirements.

Signed by the Responsible Financial Officer

Date



05/05/2024

Signed by Chair



Date

08/05/2024

I confirm that this Certificate of Exemption was approved by this authority on this date:

08/05/2024

as recorded in minute reference:

8C

Generic email address of Authority

stansfieldpc@outlook.com

Telephone number

07496 851198

*Published web address

www.stansfield.onesuffolk.net

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2024. Reminder letters for late submission will incur a charge of £40 + VAT.

Awaiting Internal Audit report, undertaken w/e 28th June 2024

Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

Stansfield Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		'Yes' means that this authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.		✓	considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.		✓	responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

08/05/2024

and recorded as minute reference:

24.5.8.8B

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

Information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.	Yes	No

www.stansfield.onesuffolk.net

Explanation of "No" answers

5. No formal assessment of Internal controls or the effectiveness of Internal Audit was made during the year—this will form part of the summer workplan. The Council has internal controls, an annual audit and adequate insurance cover.

7. "Partly met" - "The Council did not review its Risk Assessment - as reported in the 2022/2023 internal audit review" (IA) - this will form part of the summer workplan.

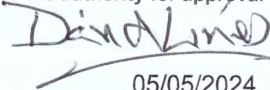
Section 2 – Accounting Statements 2023/24 for

Stansfield Parish Council

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	3,735	8,367	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	5,768	8,182	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	4,000	86	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,181	1,730	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	3,955	9,287	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	8,367	5,618	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	8,367	5,618	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	6,611	6,611	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings			The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
For Local Councils Only			
	Yes	No	N/A
11a. Disclosure note re Trust funds (including charitable)		✓	
11b. Disclosure note re Trust funds (including charitable)			✓

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

05/05/2024



I confirm that these Accounting Statements were approved by this authority on this date:

08/05/2024

as recorded in minute reference:

24.5.8.8C 

Signed by Chair of the meeting where the Accounting Statements were approved

Explanation of variances – pro forma

Name of smaller authority: **Stansfield Parish Council**
 County area (local councils and): **Suffolk**
 Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);
 • New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year.

	2022/23	2023/24	Variance	Variance	Explanation	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
	£	£					
1 Balances Brought Forward	3,735	8,367					Explanation of % variance from PY opening balance not required - Balance brought forward agrees
2 Precept or Rates and Levies	5,788	8,182	2,414	41.85%	YES		The Precept was raised as a result of and in anticipation of continued high inflation (18% over two years) and replacement of reserves due to an interim election in 2022 (and in case of another one).
3 Total Other Receipts	4,000	86	-3,914	97.85%	YES		In the previous year, a large refund for an unfulfilled project, a VAT claim and a grant all occurred. Nothing of that nature took place in 2023/24
4 Staff Costs	1,181	1,730	549	46.49%	YES		In 2022/23, the provision of clerical support fluctuated between contracted staff and locums. The situation continued in 23/24 but was more stable. More realistic expenditure figures are anticipated in 24/25 offset by a complete absence of locum support.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,955	9,287	5,332	134.82%	YES		2022/23 Payments were understated by £2,254 (paid and accounted for after the financial year-end) and that sum has inflated the 23/24 accounts, a difference of £4,508. The remaining £824 increase resulted from higher locum fees at £2,986 and lower one-off election costs of £2,237, the balance being the offset of smaller changes.
7 Balances Carried Forward	8,367	5,618					VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	8,367	5,618					VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and	6,611	6,611	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable
 Variances of £200 or less are tolerable

Prepared by: DAVID LINDSAY
 Name and Role (Clerk/RFO etc)

Date: 26/4/24

Approved by: CHAR
 Name and Role (RFO/Chair of Finance etc)

Date: 8/5/24

Bank Reconciliation at 31/03/2024			
	Cash in Hand 01/04/2023		8,366.54
	ADD		
	Receipts 01/04/2023 - 31/03/2024		8,268.26
	SUBTRACT		
	Payments 01/04/2023 - 31/03/2024		11,016.65
A	Cash in Hand 31/03/2024 (per Cash Book)		5,618.15
	Cash in hand per Bank Statements		
	Petty Cash 01/04/2023	0.00	
	Barclays current account 31/03/2024	1,744.67	
	Barclays reserve account 31/03/2024	3,047.69	
	Unity Trust 31/03/2024	1,549.59	
			6,341.95
	Less unrepresented payments		723.80
			5,618.15
	Plus unrepresented receipts		
B	Adjusted Bank Balance		5,618.15
A = B Checks out OK			

Stansfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

16 June 2024 (2023-2024)

A. Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Locality grant WSC					500.00	-500.00	-500.00 (N/A)
15 Locality grant SCC							(N/A)
18 Other receipts		50.00	50.00				50.00 (N/A)
20 Precept	8,182.00	8,182.00					(0%)
26 Bank interest	20.00	36.26	16.26				16.26 (81%)
SUB TOTAL	8,202.00	8,268.26	66.26		500.00	-500.00	-433.74 (-5%)

B. Administration - Staff

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Salaries				3,500.00	1,730.09	1,769.91	1,769.91 (50%)
2 PAYE & NI							(N/A)
3 Pension costs							(N/A)
43 Home Working Allowance					45.00	-45.00	-45.00 (N/A)
SUB TOTAL				3,500.00	1,775.09	1,724.91	1,724.91 (49%)

C. Administration - Office

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4 Clerk's expenses				150.00		150.00	150.00 (100%)
8 Insurance				200.00	264.00	-64.00	-64.00 (-32%)
9 Village hall hire				180.00		180.00	180.00 (100%)
11 Website				950.00	999.00	-49.00	-49.00 (-5%)
12 Stationery				20.00	64.32	-44.32	-44.32 (-221%)
19 Phone costs				23.00	19.99	3.01	3.01 (13%)
23 Training - clerk and councillors				200.00	300.00	-100.00	-100.00 (-50%)
34 Other					95.00	-95.00	-95.00 (N/A)
36 EE Mobile subscription				250.00	373.22	-123.22	-123.22 (-49%)
38 Mileage					32.40	-32.40	-32.40 (N/A)
39 Email monthly fees				350.00	344.16	5.84	5.84 (1%)
40 IT Support							(N/A)
SUB TOTAL				2,323.00	2,492.09	-169.09	-169.09 (-7%)

D. Admin - Audit and Accounti

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7 Internal audit fees				170.00	169.00	1.00	1.00 (0%)
42 Annual Licence					138.00	-138.00	-138.00 (N/A)
SUB TOTAL				170.00	307.00	-137.00	-137.00 (-80%)

Stansfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

16 June 2024 (2023-2024)

E. Administration - Other

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Subscriptions				270.00	188.40	81.60	81.60 (30%)
10	GDPR				35.00		35.00	35.00 (100%)
25	Election costs				50.00	81.91	-31.91	-31.91 (-63%)
37	Locum Fees				2,800.00	3,280.00	-480.00	-480.00 (-17%)
41	Annual Fees					35.00	-35.00	-35.00 (N/A)
44	Bank fees					27.20	-27.20	-27.20 (N/A)
SUB TOTAL					3,155.00	3,612.51	-457.51	-457.51 (-14%)

F. Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Other grants							(N/A)
28	Donations to charitable causes				50.00		50.00	50.00 (100%)
29	Stansfield village Hall				600.00	600.00		(0%)
30	Stansfield village Hall Broadband				168.00	403.00	-235.00	-235.00 (-139%)
SUB TOTAL					818.00	1,003.00	-185.00	-185.00 (-22%)

G. Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
13	Verge cutting							(N/A)
17	Other payments				100.00	500.00	-400.00	-400.00 (-400%)
24	Hedge cutting							(N/A)
27	Chapel ground maintenance - str							(N/A)
31	Village project				100.00		100.00	100.00 (100%)
32	Emptying of dog bins				85.00	91.52	-6.52	-6.52 (-7%)
35	Wildlife project							(N/A)
45	Equipment				100.00	200.70	-100.70	-100.70 (-100%)
SUB TOTAL					385.00	792.22	-407.22	-407.22 (-105%)


Summary

NET TOTAL	8,202.00	8,268.26	66.26	10,351.00	10,481.91	-130.91	-64.65 (-0%)
V.A.T.					534.74		
GROSS TOTAL		8,268.26			11,016.65		

(29)

Stansfield Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Fixed assets							
Village sign	2001	1,200.00	2,500.00	Plough Hill/Lower St	10 years		
Bench seat	2000	270.00	400.00	Plough Hill/Lower St	10 years		
Dog bin	2007	75.00	90.00	High Street	10 years		
Dog bin	2010	75.00	90.00	Churchyard	10 years		
Phone box	14/04/2010	1.00	2,500.00	High Street	10 years		
Chapel Burial Ground	December 2001	10.00	10.00	Upper Street	Indefinite		
Noticeboard	April 2014	720.00	800.00	Plough Hill/Lower St	10 years		
Grit bin	02/07/10	130.00	130.00	Plough Hill	10 years		
Grit bin	02/07/10	130.00	130.00	VH corner, Lower St	10 years		
Grit bin	02/07/10	130.00	130.00	Pippin Post Close	10 years		
Lock down wheelie bin	November 2016	280.00	300.00	Stansfield VH	10 years		
Memorial bench	October 2018	648.00	700.00	Stansfield VH	10 years		
Defibrillator and cabinet	30/05/19	2,545.00	2,600.00	Stansfield VH	10 years		
Bench	24/03/2021	274.17	300.00	Chapel Ground	10 years		
Camera Trap	29/03/2021	122.50	150.00	Chapel Ground	10 years		
		6,610.67	10,830.00				
Grand Total:		6,610.67	10,830.00				

CHAIR 
8/5/24

Payments in excess of £100 (excluding salaries)

Stansfield Parish Council
PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
21		14/06/2023		Barclays current acc		Grant	Stansfield Village Hall	E	600.00		600.00
22		14/06/2023		Barclays current acc		Grant	Stansfield Village Hall	E	235.00		235.00
27		15/06/2023		Barclays current acc		Website (new)	Aubergine	S	849.00	169.80	1,018.80
29		15/06/2023		Barclays current acc		Internal audit fee	Suffolk Association of Local	S	169.00	33.80	202.80
32		15/06/2023		Barclays current acc		Locum Fees	Town and Parish Advisory	X	596.00		596.00
36		14/07/2023		Barclays current acc		Locum Fees	Town and Parish Advisory	X	596.00		596.00
41		30/08/2023		Barclays current acc		Locum Fees	Town and Parish Advisory	X	596.00		596.00
44		13/09/2023		Barclays current acc		Scribe accounting software 1/6	Starboard Systems Ltd	S	138.00	27.60	165.60
45		13/09/2023		Barclays current acc		Locum Fees	Town and Parish Advisory	X	516.00		516.00
47		13/09/2023		Barclays current acc		Broadband for village hall	Stansfield Village Hall	X	168.00		168.00
49		16/10/2023		Barclays current acc		Locum Fees	Town and Parish Advisory	X	280.00		280.00
52		11/11/2023		Barclays current acc		Insurance	Zurich Municipal	X	264.00		264.00
53		11/11/2023		Unity Trust		Membership subscription	Suffolk Association of Local	X	144.15		144.15
56		06/12/2023	23.07.02 7d)	Barclays current acc	100362	Good Neighbour Scheme transf	Stansfield GN Group	X	500.00		500.00
58		19/12/2023		Unity Trust		Locum Fees	Town and Parish Advisory	X	696.00		696.00
80		18/03/2024		Unity Trust		TRAINING	SLCC	S	120.00	24.00	144.00
82		20/03/2024		Unity Trust		Good Neighbour Scheme transf	Unity Trust	E	500.00		500.00
84		31/03/2024		Unity Trust		Defib Supplies	Community Heartbeat Trust	S	136.50	27.30	163.80
Total									7,103.65	282.50	7,386.15