



Dear Councillors,

You are duly summoned to the Meeting of the Parish Council at 7.00pm on Wednesday 13th September in the Village Hall where the undermentioned business will be conducted.

Yours sincerely,

Locum Clerk and RFO

7th September 2023

Members of the Public are welcome to attend the meeting and use the opportunity to speak in the Public Forum.

AGENDA

- 1. Welcome by the Chairman and formal notice about recording of the meeting (if applicable).**
- 2. To RECEIVE apologies for absence and declarations of interest, and**
To RECEIVE delegated Declarations of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

Members are reminded that if it becomes clear that they have a Disclosable Pecuniary, Other Pecuniary or Registrable Non-Pecuniary Interest when considering any of the matters covered by this Agenda, they must declare it.
- 3. Minutes of the last meeting**
To **APPROVE** the Minutes of the Meeting of the Council held on **17th July 2023** (previously circulated) as a true and accurate record.
- 4. Public Forum**
The Chair to invite members of the public to indicate if they wish to speak at this meeting, either on an item on the Agenda or on a general matter. Public questions are permitted for a maximum of 15 minutes and are generally limited to around three minutes per person, at the discretion of the Chairman.

The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. If a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting.
- 5. County, District and Parish Councillors' Reports**
To **RECEIVE** an oral or written report from **Cllr. Bobby Bennett** (Suffolk County Council) and to give her the opportunity to respond to any matters raised in the Public Forum.
To **RECEIVE** an oral or written report from **Cllr. Sarah Pugh** (West Suffolk District Council) and to give her the opportunity to respond to any matters raised in the Public Forum.
To **RECEIVE** reports from Parish Councillors
- 6. Planning and Development**
To **CONSIDER** any planning applications received by the Council for comment, including those received after the publication of this agenda.
DC/23/1346/FUL New dwelling - Land Adjacent to Wayside, Lower Street. Stansfield (renewal of existing Permission, **DC/19/1458/FUL**, for erection of 1no. new dwelling)
- 7. Community Matters**
 - a. To **RECEIVE** an update on the **Good Neighbour Scheme**
 - b. To **DISCUSS** other issues within the Parish, along with any Footpath and Highways matters.
 - c. To **CONSIDER** options to improve communications with Stansfield residents



8. Clerk's Report

To **REVIEW** and **RESOLVE** on action points from previous meetings - *report to follow*

9. RFO Report

- a. To **RECEIVE** and **APPROVE** a list of payments, the Bank Reconciliation and a Statement of Accounts (documents to follow).
- b. To **APPROVE** any virements across Cost Codes and from Reserves to regularise the budget.

10. Agenda items for future meetings

11. To **CONFIRM** the date of the next meeting as November 15th at 7.00 pm in the Village Hall.

12. Exclusion of Public & Press

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, to **RESOLVE** to exclude the Public, including the Press, from the meeting so that any items containing exempt and confidential information (for example, whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceeding such as confidential, specialist, financial or legal advice) in the remainder of this agenda can be discussed and decided.

13. To **CONSIDER** alternative methods of administering the Parish Council's business, including the appointment of councillors as unpaid officers to the Council, as well as an extension to the Locum Clerk's contract in a more limited, but open-ended role, providing specialist advice and guidance whilst still serving as the Proper Officer to the Council
