



Dear Councillors,

You are duly summoned to the Meeting of the

Parish Council at 7.00pm on Wednesday 11th September 2024 in the Village Hall

where the undermentioned business will be conducted.

Yours sincerely,

Clerk and RFO

2nd September 2024

Members of the Public are welcome to attend the meeting and use the opportunity to speak in the Public Forum.

AGENDA

- 1. Welcome by the Chairman and formal notice about recording of the meeting (if applicable).**
- 2. To RECEIVE apologies for absence and declarations of interest, and**
To **RECEIVE** delegated Declarations of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.

Members are reminded that if it becomes clear that they have a Disclosable Pecuniary, Other Pecuniary or Registrable Non-Pecuniary Interest when considering any of the matters covered by this Agenda, they must declare it.
- 3. Minutes of the last meeting**
To **APPROVE** the Minutes of the Meeting of the Council held on **8th May 2024** (previously circulated) as a true and accurate record.
- 4. Public Forum**
The Chair to invite members of the public to indicate if they wish to speak at this meeting, either on an item on the Agenda or on a general matter. Public questions are permitted for a maximum of 15 minutes and are generally limited to around three minutes per person, at the discretion of the Chairman.

The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. If a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting.
- 5. County, District and Parish Councillors' Reports**
To **RECEIVE** an oral or written report from **Cllr. Bobby Bennett** (Suffolk County Council) and to give her the opportunity to respond to any matters raised in the Public Forum.
To **RECEIVE** an oral or written report from **Cllr. Sarah Pugh** (West Suffolk District Council) and to give her the opportunity to respond to any matters raised in the Public Forum.
To **RECEIVE** reports from Parish Councillors
- 6. Planning and Development**
To **CONSIDER** any planning applications received by the Council for comment, including those received after the publication of this agenda
NONE
- 7. Community Matters**
 - a. To RECEIVE** an update on the **Good Neighbour Scheme**.
 - b. To DISCUSS** Footpath and Highways matters : Protocol for handling reports from residents and reporting to the SCC. To review actions taken since May. To discuss Intimidating driving behaviour on lanes in and around the village.
 - c. Report** on Od Chapel Graveyard . **Good Neighbours** summer clearance. Plans for October winter tidy up. Suffolk Wildlife event for Autumn, November 2nd. Progress on permanent signs.
 - d. Report** on Fun Day held on August 17th. Plans and dates for next event.
 - e. Asset register** : GN work undertaken on benches. Any other issues needing attention.



- f. Assets of Community value : Start compilation of list eventually to be submitted to WSC.
- g. Re-issue of the Emergency leaflet with new PC email address and updated councillor information. A refresher on defibrillator training?

h. To APPROVE annual grant of £768.00 to the **Village Hall**.

8. Clerk's Report

- a. To **REVIEW** and **RESOLVE** on action points from previous meetings.
- b. To **REVIEW** use of website/new a website: Report on progress towards updating the existing website and consideration of moving to a new design, Including proposal from Cuttlefish.
- c. To **REVIEW** Standing Orders revisions
- d. To **REVIEW** Financial regulations
- e. To **REVIEW** the internal Audit report and recommendations made

9. RFO Report

- a. To **RECEIVE** and **APPROVE** a list of payments, the Bank Reconciliation and a Statement of Accounts (documents to follow).
- b. To **APPROVE** any virements across Cost Codes and from Reserves to regularise the year-to-date budget.
- c. To **DISCUSS** Assets of the Parish Council.
- d. To **REVIEW** Banking arrangements including signatories to Unity, a savings account and closing Barclays Account.

10. Agenda items for future meetings.

- 11. To CONFIRM** that future meetings will all be held at 7.00 pm in the Village Hall on:

January 8th 2025
March 12th 2025
APCM May 14th 2025
APM May 21st 2025
September 10th 2025

Other events and opportunities for residents to consult with Councillors that need to be considered and dates :
Annual Spring Village Tidy up and Coffee Morning (Usually April)
Summer Fun Day mid summer holidays
Autumn event with a theme late October/early November.