

STANSFIELD PARISH COUNCIL
Minutes of the meeting held on Monday 20th January 2020

Councillors present: Robert Dennis (Vice-Chairman), Julie Ghirardani, Fran Brown and Fay Gridley.

Also present: Joanne Kirk (Clerk), District and County Councillor Mary Evans and 4 members of the public

In the absence of the chairman, Robert Dennis chaired the meeting.

Open Forum

No issues were raised during the Open Forum.

1. Acceptance of apologies for absence

Apologies were received from Sarah Hopkins, Ed Cardozo and John Underdown.

2. Declaration of Interest in items on the agenda and dispensation requests

No councillors declared an interest in any items on the agenda and no dispensation requests were made.

3. Approval of minutes of the meeting held on Monday 18th November 2019

It was resolved that the minutes were correct. The chairman then signed them.

4. District Councillor's Report by District Councillor Mary Evans

Mary Evans has been in touch with Anne Marie Howell from Planning Policy. The SHELAA will not be published before February 2020. The Issues and Options document will not be published until early summer 2020.

She has discussed with the Chairman whether it would be a good idea to have a public meeting as opposed to a Parish Council meeting to discuss future planning options. There would be a cost involved but she is happy to cover that from her locality budget. Parish councillors agreed that this would be a good idea.

5. County Councillor's Report by Mary Evans

- The Community Hub in Clare is now up and running.
- It is important that residents report potholes if they see them as this is the quickest way to get them repaired.
- The next Police meeting with local parishes will be on February 17th.
- Suffolk Fire and Rescue Service achieved a 'good' at its recent inspection. There are a few areas in need of improvement including fire prevention.
- Suffolk County Council is working to create nearly 900 new places for children with Special Educational Needs and Disability (SEND). Most will be in specialist units attached to mainstream schools in the county, but the programme also includes building new special schools. The first tranche of nearly 200 new places will be ready for the new school year starting next September with places being added at schools across Suffolk including in Haverhill and Newmarket.
- Suffolk County Council has voted to set up a housing fund to build on some of its land. There is a shortage of suitable housing for elderly people, disabled people or children with Special Educational Needs, particularly in Rural areas.
- A £3 million pot has been formed to fund projects such as new speed cameras, electric charging points or new cycle lanes. She is researching the possibility of signing up communities in this area to a scheme to have Automatic Number Plate Recognition cameras to combat speeding.
- Civil Enforcement of parking will come into effect on 6th April 2020. She is in touch with highways to ensure that lining is done by then.
- SCC Cabinet has voted to invest £10m to complete the rollout of superfast broadband to all premises in the county. Currently the roll out is set to reach 98% coverage by the end of this year. Take up in Suffolk has been higher than in many parts of the UK and under the terms of the contract with BT Open Reach SCC was able to claw back funds once take up exceeded 20%. The final phase of the rollout will be expensive as broadband is connected to remote and isolated properties. To find out more visit www.betterbroadbandsuffolk.com
- Suffolk County Council will be putting money aside for Highway's gangs to carry out work in communities. Parishes will be able to request a visit from one of the gangs to resolve minor local highways issues.

6. Police issues

No police issues were raised.

7. Update on list of actions agreed at the last meeting

There were no outstanding councillor actions.

8. Finance**a) Approval of any payments and signing of Schedule of Payments**

It was resolved that the following payments would be approved:

- Risby Parish Council – print cartridge (1/6) - LGA 1972, s111 - **£6.24**
- J P Kirk - expenses – LGA 1972, s111 – **£15.27**

Fran Brown and Fay Gridley signed the Schedule of Payments. The Chairman countersigned it.

b) Approval of payments authorised between meetings

No payments were authorised between meetings.

c) Receipts and Payments (including online payments) made since the last meeting

Date	Minute	Description	Supplier	Total
11/11/19	119/7g	Pension payment	Risby Parish Council	10.00
19/11/19		Clerk's expenses	Ms J Kirk	0.00
19/11/19	133/8f	Scribe accounting software 1/6	Starboard Systems Ltd	56.60
21/11/19	136/14c	V.E.T.S scheme set up cost	Community Heartbeat Trust	54.00
30/11/19	119/7f	Clerk's salary	Ms J Kirk	237.12
09/12/19	124/8f	Website hosting fee	Community Action Suffolk	60.00
11/12/19	119/7g	Pension payment	Risby Parish Council	10.00
30/12/19	119/7f	Clerk's salary	Ms J Kirk	237.12
Total				664.84

It was resolved that the statement of receipts and payments would be approved.

d) Bank balances as of 31st December 2019:

Current account: £1,732.80

Reserve account: £3,000.66

Fay Gridley verified and signed the bank statements.

e) Signatory to complete the checklist of Internal Controls

Fay Gridley completed and signed the checklist of internal controls.

9. Planning

A question was asked about DC/16/0217/FUL which is for sale on Rightmove. The information about the property states that 'the indicative scheme provides for five detached houses, and a single detached bungalow.' It was resolved that the clerk would contact the Case Officer at West Suffolk Council to clarify what this statement means.

10. Highways/Rights of Way issues/tree/transport issues**a) Possible locations for VAS posts**

Councillors agreed that there were two possible locations on High Street and Plough Hill. Julie Ghirardani and Fay Gridley agreed to check the locations against the VAS criteria.

b) Possibility of a 20mph zone in Stansfield

It was resolved that the clerk would send the criteria for a 20mph zone to councillors and that this item would be discussed at the next meeting.

11. Village issues**a) VE Day campaign – The Nation's Toast**

No events are planned in the village hall.

b) Emptying of dog bin

The dog bin is currently being emptied fortnightly. Julie Ghirardani agreed to check that the bin is emptied regularly by West Suffolk Council. This will be reviewed at the next meeting.

12. Correspondence

a) Letter from Headway requesting a donation

It was resolved that no donation would be made as Stansfield Parish Council has already made a donation to Suffolk Accident Rescue Service in line with its policy to donate to one charity a year.

b) Email from Suffolk Lifelink about their project to tackle loneliness and social isolation

It was resolved that details of the project would be included in the next newsletter and on the village Facebook page.

c) Email from Suffolk Neighbourhood Watch Association requesting a donation

It was resolved that no donation would be made as Stansfield Parish Council has already made a donation to Suffolk Accident Rescue Service in line with its policy to donate to one charity a year.

There being no further business the meeting closed at 7.39pm.

Signed (Chairman) Dated