

STANSFIELD PARISH COUNCIL
Minutes of the meeting held on Monday 16th September 2019

Councillors present: Sarah Hopkins (Chairman), Julie Ghirardani and Fay Gridley.

Also present: Joanne Kirk (Clerk) and District and County Councillor Mary Evans

1. Acceptance of apologies for absence

Apologies were received from Ed Cardozo, John Underdown, Fran Brown and Robert Dennis

2. Declaration of Interest in items on the agenda and dispensation requests

No councillors declared an interest in any items on the agenda.

3. Approval of minutes of the meeting held on Monday 15th July 2019 and the planning meeting held on Monday 12th Augusts 2019.

It was resolved that the minutes were correct. The chairman then signed them.

4. County Councillor's Report

Mary Evans spoke about the following:

- She has asked the Highways depot at Rougham about the possibility of reconfiguring the Hawkedon junction at the top of Plough Hill and repainting the dragon's teeth.
- The road closure in Poslingford in October is no longer taking place as Anglian Water has decided not to carry out the work at this stage.
- She is organising a meeting for parishes with Sgt Brian Calver of the Suffolk Police Rural Crime unit. Hare coursing is taking place at night. It should be reported to the Police, but the hare coursers should not be challenged.
- She has been working with West Suffolk and Clare Town Councils to set up a community hub in Clare. Initially it will operate on Mondays in the library as a CAB advice centre, but the plan is to develop it further.
- Suffolk bucks the national trend for vaccine rates as the UK loses its 'measles free' status. Vaccination rates in Suffolk at the end of March 2019 reached 94.5% for the first MMR dose and 90.3% for the second booster dose compared to the national rate of 87.2 %.
- Suffolk has a strong and effective Trading Standards team operating at the Port of Felixstowe and they prevented nearly one million unsafe items entering the UK consumer market in the last year. Suffolk is one of the few authorities to host a dedicated Imports Team. As well as protecting the public from unsafe items, the team's work also helps to protect legitimate businesses trying to compete on a level playing field.

5. District Councillor's Report

- She is serving on the West Suffolk Rural Task Force which has been set up to make recommendations on how best to ensure the different issues facing residents, communities and businesses in rural areas are considered by West Suffolk Council in all of its future activities and decision making. Parish councils have been asked to complete the survey and encourage councillors and residents to take part too. A number of public meetings will also be held.
- The planning application for Pippin Post Close is likely to go to Committee.
- She has some West Suffolk grant money for community projects.

6. Police issues

No police issues were raised.

7. Update on list of actions agreed at the last meeting

There was one outstanding councillor action.

8. Finance

a) Approval of any payments and signing of Schedule of Payments

It was resolved that the following payments would be approved:

- Risby Parish Council - $\frac{1}{6}$ of the cost of a print cartridge - LGA 1972, S111 - **£6.24**

- Risby Parish Council – phone costs - LGA 1972, S111 - **£21.61** plus **£1.83** for 0845 calls to Mywheeliebin.com
- Business Services at CAS Ltd – Insurance - LGA 1972, S111 - **£185.74**
- J P Kirk - expenses – LGA 1972, s111 – **£25.05**

Fay Gridley and Julie Ghirardani signed the Schedule of Payments. The Chairman countersigned it.

b) Approval of payments authorised between meetings

One payment was authorised between meetings – Mywheeliebin.com – 30mph bin stickers – Road Traffic Regulation Act 1980, s130 - **£199.99** (50% of cost to be paid by Dalham Parish Council).

c) Receipts and Payments (including online payments) made since the last meeting

Receipts		Details		Amount
Payments	Minute reference	Details	Method	Amount
10/07/19	119/7g	Risby PC - pension payment	S/O	£10.00
16/07/19	122/8a	J P Kirk - expenses	Online	£13.78
16/07/19	122/8a	Risby PC - 1/6 of the cost of a print cartridge	Online	£6.24
16/07/19	122/8a	SALC - Councillor training	Online	£82.80
24/07/19		Transfer to reserve account	Online	£3,000.00
30/07/19	119/7f	Staff costs	S/O	
08/08/19	124/8f	ICO - data protection fee	D/D	£35.00
12/08/19	119/7g	Risby PC - pension payment	S/O	£10.00
14/08/19	124/16c	Mywheeliebin.com	Online	£199.99
30/08/19	119/7f	Staff costs	S/O	

It was resolved that the statement of receipts and payments would be approved.

d) Bank balance as of 30th September 2019:

Current account: £3,157 **Reserve account:** £3,000

Fay Gridley verified and signed the bank statements.

e) Signatory to complete the checklist of Internal Controls

Fay Gridley completed and signed the checklist of internal controls.

f) Six-month budget review

Stansfield Parish Council is within budget.

9. Planning

No planning applications have been received.

10. West Suffolk Council's consultation on its Affordable Housing Supplementary Planning Document

It was resolved that the clerk would submit a response on behalf of the Council.

11. Highways/Rights of Way issues/tree/transport issues

a) Grit bins

Mary Evans agreed to check the grit bins and email the clerk.

12. Village issues

a) Rural issues to raise with West Suffolk Council

It was resolved that the clerk would submit a response on behalf of the Council to include the following issues:

- Affordable housing
- Speeding and lack of enforcement
- Difficulty for villages raising funding for things like play areas as they only have a limited income from their precepts,
- Rural footpaths and the fact that some are not cut back in the summer.

- Lack of effective policing and the difficulty contacting the Police using the 101 number
- Rural broadband and rural mobile phone signal
- Fly tipping

b) Defibrillator

The defibrillator has been installed and registered with the ambulance service. Fay Gridley agreed to speak to the chairman of the Village Hall Committee, Derek Adams, to find out if anyone from the VH Committee would be willing to carry out regular checks on the defibrillator and update the information on the Webnos system.

13. Correspondence

a) Letter from Robert Everitt the newly appointed portfolio holder for Families and Communities

It was resolved that the clerk would respond on behalf of the Parish Council explaining that the most useful events for parish councils are smaller events with parishes of a similar size as issues vary considerably from parish to parish. Workshops or 'meet up's with other parishes allow councillors to share experiences about local issues. The most successful way to bridge the gap between the District and County Council is when councillors attend meetings and listen to village specific issues. A possible idea would be to link up neighbouring parishes at small, informal meetings attended by councillors and or clerks as they are usually aware of issues affecting their parish council.

b) Letter from Suffolk Accident Rescue Service requesting a donation.

It was resolved that a donation of £75 would be made.

There being no further business the meeting closed at 8.10pm.

Signed (Chairman) Dated