

The next meeting of Stansfield Parish Council will take place on Monday 19<sup>th</sup> July 2021 at 7p.m. in Stansfield Village Hall.

Members of the public are welcome. There will be an Open Forum at the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

For the safety and protection of members of the public and councillors, social distancing measures will remain in place, and we ask you to adhere to the following guidelines:

- Please use hand sanitiser on entering the meeting.
- Please sign in using the QR code or sign in sheet provided.
- Please follow any signage on the floor.
- Please sit two metres apart from anyone outside your household.
- Please wear a face-covering

#### AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the Annual Meeting of the Parish Council held on Monday 24th May 2021
4. County Councillor's Report
5. District Councillor's report
6. Police issues
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) Approval of the record of receipts and payments made since the last meeting
  - d) Bank balances and confirmation of bank reconciliation
  - e) Signatory to complete the checklist of Internal Controls
  - f) Approval of the continued use of electronic banking
9. To discuss any planning issues
10. To review the following policy documents
  - a) Financial Regulations
  - b) Standing Orders
11. To approve the updated Emergency Plan and Emergency Plan Leaflet
12. To discuss any highways/Rights of Way issues/tree/transport issues
  - a) Update on the Quiet Lanes project
  - b) Update on the progress of the installation of the posts for a temporary VAS
  - c) Suffolk County Council's ANPR scheme
  - d) Update on verge cutting by Suffolk County Council
13. To discuss any village issues
14. To discuss the following correspondence:
  - a) Letter from Lord Lieutenant for Suffolk about the Festival of Suffolk 2022 to celebrate the Queen's platinum jubilee and the suggestion to appoint a Festival Community Champion.
  - b) Email from SALC about community celebrations for the Queen's Platinum Jubilee.
15. Any other business for noting or including on the agenda of the meeting on Monday 13<sup>th</sup> September 2021
16. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
  - a) To discuss staffing matters