

The next meeting of Stansfield Parish Council will take place on Monday 13th September 2021 at 7pm in Stansfield Village Hall.

Members of the public are welcome to join the meeting and can speak to councillors during the Open Forum. Members of the public may stay and observe the rest of the meeting but may not address the Council.

For the safety and protection of members of the public and councillors, social distancing measures will remain in place, and we ask you to adhere to the following guidelines:

- **Please use hand sanitiser on entering the building.**
- **Please sit two metres apart from anyone outside your household.**
- **Please wear a face-covering.**

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 19th July 2021
4. County Councillors Report
5. District Councillor's report
6. Police issues
 - a) Information from the Police about vehicle theft in the area
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments made since the last meeting
 - d) Bank balances as of 3rd September 2021 and confirmation of bank reconciliation
 - e) Signatory to complete the checklist of Internal Controls
 - f) Six-month budget review
 - g) To review the bank mandate and approve the document 'Procedure for dealing with online banking'
9. To discuss any planning issues
10. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Update on the Quiet Lanes project
11. To discuss any village issues:
 - a) Update on the Housing Needs Survey
 - b) Appointing a parish council member to the Village Hall Committee
 - c) To arrange the annual clear up of the chapel cemetery.
 - d) Update on the wildlife project.
12. To discuss the following correspondence:
13. Any other business for noting or including on the agenda of the meeting on Monday 15th November 2021
14. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
 - a) To discuss staffing matters