

The next meeting of Stansfield Parish Council will take place online via Zoom on Monday 20th July 2020 at 7p.m.

Members of the public are welcome to join the meeting and can speak to councillors during the Open Forum about any items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council. If you wish to join the meeting via Zoom, please email the parish clerk, Joanne Kirk, for the meeting ID and password at stansfieldparishcouncil@yahoo.co.uk

Sunila Osborne, Community Development Officer - Rural Affordable Housing, for Community Action Suffolk will give a short presentation about the process of carrying out a Housing Needs Survey.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda.
3. To approve the minutes of the extraordinary meeting Wednesday 3rd June 2020 and the planning meeting held on Monday 8th June 2020
4. County Councillor's Report
5. District Councillor's report
6. Police issues
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments (including online payments) made since the last meeting
 - d) Bank balances as of 8th July 2020 and confirmation of bank reconciliation
 - e) Signatory to complete the checklist of Internal Controls
 - f) Internal auditor's Report
 - g) Approval of the continued use of electronic banking
 - h) Disposal of Parish Council documents
 - i) Actions required following the inspection of Council property
9. To discuss any planning issues
 - a) DC/20/1026/VAR - The Retreat, Plough Hill, Stansfield - Variation of Condition 3 (approved drawings) of application DC/16/0217/FUL to enable the relocation of dwelling and cart lodge as per drawing no. 4089-01-C
10. To review the following policy documents
 - a) Financial Regulations
 - b) Standing Orders
 - c) Equal Opportunities Policy
11. To approve the following documents:
 - a) Procedure for handling requests for information
 - b) Persistent and vexatious complaints and correspondence policy
 - c) Filming and Recording at meetings policy
 - d) The role of the Parish Council in dealing with planning applications
 - e) Email policy for councillors
12. To discuss any highways/Rights of Way issues/tree/transport issues
13. Local Government Association (LGA) consultation on a new model member code of conduct.
14. To discuss any village issues
 - a) The possibility of carrying out a Housing Needs Study through Community Action Suffolk
 - b) To set a date for a village litter pick
15. To discuss the following correspondence:
 - a) Email from Mary Evans about a possible village COVID 19 project
 - b) Email from a resident about a possible breach of the Suffolk Code of Conduct
 - c) Email from a resident about SHELAA sites in Stansfield and producing a Neighbourhood Plan
 - d) Email from a resident about Neighbourhood Planning

- e) Email from a resident asking a number of questions relating to the minutes of the meeting on 18th May and Neighbourhood Planning
16. Any other business for noting or including on the agenda of the meeting on Monday 21st September 2020