

The next meeting of Stansfield Parish Council will take place on Monday 15th March 2021 via Zoom. Members of the public are welcome to join the meeting and can speak to councillors during the Open Forum.

Members of the public may stay and observe the rest of the meeting but may not address the Council.
The login details for the meeting are:

Time: Mar 15, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86215028911?pwd=ZklMaUlzRHhMMGFpRXFfek5CSjRvUT09>

Meeting ID: 862 1502 8911

Passcode: 709370

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 18th January 2021
4. County Councillor's Report
5. District Councillor's report
6. Village Hall update by Derek Adams
7. Police issues
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) To receive a statement of receipts and payments made since the last meeting
 - d) Bank balances as of 28th February 2021 and confirmation of bank reconciliation
 - e) Councillor to complete the checklist of internal controls
 - f) To review all regular payments including the clerk's salary and approve payments relating to these services for 2021-22
 - g) To review the income and expenditure for 2020/21 against the budget and discuss the level of reserves for general and earmarked expenditure
 - h) Councillor to review the confidential cashbook (PAYE and salary information)
 - i) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate
 - j) To review the Council's risk assessment
 - k) To check that the levels of liability insurance are adequate
 - l) To appoint an internal auditor to check the Council's system of internal controls and review the effectiveness of the internal audit. The internal auditor must be independent from the Parish Council.
 - m) To review the effectiveness of the Council's internal controls
 - n) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2021 and complete the inspection checklist.
10. To discuss the following planning issues
 - a) DC/21/0325/FUL – The Retreat, Plough Hill – one dwelling with outbuilding
 - b) Email from Anglian Water about plans for a new water pipeline - <http://www.anglianwater.co.uk/spa>
 - c) Email from NALC about a new Government consultation on changes to the National Planning Policy Framework and the creation of a National Model Design code <https://www.gov.uk/government/consultations/national-planning-policy-framework-and-national-model-design-code-consultation-proposals/national-planning-policy-framework-and-national-model-design-code-consultation-proposals>
11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) VAS assessment
 - b) Update on the Quiet Lanes Project
11. Update on the Housing Needs Survey
12. To discuss the draft Scheme of Delegation
13. To confirm the dates of meetings in 2021/22
14. To discuss any village issues

- a) Possible purchase of litter picking sets for volunteers
 - b) Stansfield Lockdown Project
12. To discuss any correspondence
- a) Email from CAB requesting a donation
 - b) Email from Arthritis Action giving information about support which is available for people with arthritis
 - c) Letter from SARS requesting a donation
13. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Monday 24th May 2021 at 7pm or the Annual Parish Meeting at 8pm