

**The next meeting of Stansfield Parish Council will take place on Monday 25<sup>th</sup> September 2017 in Stansfield Village Hall. The meeting will begin at 7.30pm with an Open Forum. This is an opportunity for residents to speak to councillors informally about any items on the agenda.**

**Members of public may stay and observe the rest of the meeting but are not allowed to address the Council during the meeting.**

### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda.
3. To approve the minutes of the meeting held on Wednesday 19th July 2017
4. Police issues
5. County Councillor's Report
6. Borough Councillor's report
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
  - a) Approval of any payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) Payments made between meetings but previously authorised
  - d) Approval of the record of online payments made since the last meeting
  - e) Signatory to complete the checklist of Internal Controls
  - f) Update on the Annual Audit 2017
  - g) Update on the progress of the bank mandate form
9. To discuss any planning issues
  - a) The formation of new planning committee following the resignation of Trevor Lang
10. To discuss any highways/Rights of Way issues/tree/transport issues
11. To discuss the first draft of the Council's Electronic Communication Policy
12. To discuss any village issues
  - a) To review the Emergency Plan and discuss the email from the Suffolk Joint Emergency Planning Group about providing them with three emergency contact numbers for the parish council.
  - b) The possibility of purchasing a defibrillator for the village hall
  - c) Possible meeting with James Cartlidge MP about the mobile phone signal in Stansfield
13. To discuss any correspondence
14. Any other business for noting or including on the agenda of the meeting on Monday 20<sup>th</sup> November 2017